



**CIRCULAR FOR 47TH ANNUAL CONVOCATION & 16TH GURU M.L. KOSER AWARD
CEREMONY 2019**

**PRACHEEN KALA KENDRA
SECTOR 35-B, CHANDIGARH**

Ref. No.: PKK/Conv/Cir/2018-2019

30/11/2019

Subject :- 47th Annual Convocation of the successful students of Visharad Final (5th year) and Bhaskar Final (7th year) of the session 2018-2019 of Kolkata, Howrah, 24 Parganas, Hooghly, Districts of West Bengal, Assam, Bihar, Jharkhand, Tripura and other North-East states.

Dear Sir/Madam,

The Annual Convocation of the successful candidates of Visharad Final and Bhaskar Final, session 2018-2019 of the above-mentioned areas will be held on **Sunday, 29th December, 2019 at Mahanayak Uttam Mancha 10/1/1, Manohar Pukur Road, Near Jatini Das Park Metro Station, Kolkata 700026.** Smt. Gouri Basu, Director, Eastern Zonal Cultural Centre, Kolkata has very kindly consented to be the Chief Guest of the Convocation. Smt. Indrani Sen (renowned Vocalist) will deliver the keynote address and Smt. Tilottama Majumder (Renowned Writer) will be the Guest of Honor. Sh. Mani Sankar Mukherjee (Renowned Writer) will be felicitated with Life time achievement Award and Shri Pathik Guha (Well known Journalist), Sh. Niranjan Pradhan (Eminent Sculptor), Sh. Prabhat Roy (Renowned Film Maker) and Aloka Kanungo (Renowned Dancer) will be felicitated.

As usual, the Convocation will be held in two sessions as per the following details.

MORNING SESSION (1ST BATCH)

The Morning Session of 1st Batch of students will be held on 29th December, 2019 at 10:00 A.M. to 1:00 P.M. where **meritorious and successful students of Bhaskar final & Visharad final** of all the centres **situated in 24 Parganas, Hooghly, Districts of West Bengal, Assam, Bihar, Jharkhand, Tripura and other North-East States** will be awarded their medals/ certificates and diplomas. The meritorious students of **Kolkata & Howrah** will also be awarded their medals /certificates and diplomas in the morning session.

AFTERNOON SESSION (2ND BATCH)

The Afternoon Session will be held on 29th December, 2019 from 2:00 P.M. to 5:00 P.M. where **successful students (except meritorious students) of Bhaskar final & Visharad final** of all the centres **situated in Kolkata & Howrah** will be awarded their certificates and diplomas.

The dress of the Convocation will be as under:-

Male - White Dhoti/White Pyjama with White Kurta and Uttariya (scarf).

Female- White Saree with Red Border with Red Blouse and Uttariya (scarf)

NOTE:- The dress code must be strictly complied with. No Candidate Will Be Permitted To Attend The Convocation If The Above Mentioned Instructions Regarding The Dress Are Not Strictly Adhered To.

IMPORTANT INSTRUCTIONS

A TO SUPPLY LIST OF STUDENTS ATTENDING THE CONVOCATION

- THE CENTRE SUPERINTENDENTS OF CONCERNED INSTITUTION(S) ARE REQUESTED TO SUPPLY THE LIST OF THE STUDENTS ATTENDING THE CONVOCATION WHOSE DUES ARE CLEARED WITH THEIR NAMES, ROLL NOS. AND SESSION.
- THE CENTRE SUPERINTENDENTS OF CONCERNED INSTITUTION(S) ARE ALSO REQUESTED TO SUPPLY THE LIST OF THE STUDENTS ATTENDING THE CONVOCATION WHOSE DUES ARE NOT YET CLEARED ALONG WITH THEIR NAMES, ROLL NOS. , SESSION AND THEIR DUE FEES, UPTO 20TH DECEMBER, 2019 BY POST THROUGH BANK DRAFT/MONEY ORDER DRAWN IN FAVOUR OF REGISTRAR, PRACHEEN KALA KENDRA, PAYABLE AT PRACHEEN KALA KENDRA , AT THE ZONAL OFFICE ADDRESS OF THE KENDRA I.E.:-

**Pracheen Kala Kendra, 47/1A, Shyampukur Street, P.O. Shyambazar,
Kolkata 700004 (Tel 033-25336353)**

- THE CANDIDATES WHO HAVE NOT YET PAID THE CERTIFICATE FEE OF **BHASKAR (RS. 150/-) AND VISHARAD (RS. 130/-)** CAN DEPOSIT THE SAME AT THE KOLKATA ZONAL OFFICE PRIOR TO 25TH DECEMBER WITHOUT ANY LATE FEE AND OBTAIN NO DUE CERTIFICATE AND ATTEND THE CONVOCATION.

B CERTIFICATE FEE CAN ALSO BE PAID ON THE DATE OF THE CONVOCATION ALONG WITH THE LATE FEE AS PRESCRIBED BELOW:

(i) PAYMENT OF BHASKAR CERTIFICATE FEE

- SINCE FROM BI-ANNUAL /BHASKAR 2019 ONWARDS AS THE CERTIFICATE FEE FOR THE BHASKAR CERTIFICATE WAS ALREADY PRESCRIBED TO BE TAKEN ALONG WITH THE EXAMINATION FEE, THEREFORE, THE STUDENTS WHO HAVE ALREADY PAID THE BHASKAR CERTIFICATE FEE CAN COLLECT NO DUE SLIP FROM THE CONCERNED OFFICIAL/S AFTER SHOWING THE DMC CERTIFICATE PRIOR TO OR ON THE DAY OF CONVOCATION AT THE TIME OF COLLECTION OF UTTARIYA AND ATTEND THE CONVOCATION.
- THE CANDIDATES CAN ALSO DEPOSIT THE BHASKAR CERTIFICATE FEE ALONG WITH THE LATE FEE OF RS. 50/- I.E. **TOTAL RS. 200/-** , PRIOR TO START OF THE CONVOCATION AND OBTAIN NO DUE CERTIFICATE AT THE TIME OF COLLECTION OF UTTARIYA AT THE VENUE OF THE CONVOCATION.

(ii) PAYMENT OF VISHARAD CERTIFICATE FEE

THE CANDIDATES WHO HAVE NOT PAID THE VISHARAD CERTIFICATE FEE EITHER AT THE CHANDIGARH HEAD OFFICE OR AT THE KOLKATA ZONAL OFFICE TILL 25 DECEMBER 2019 SHALL HAVE TO DEPOSIT THE CERTIFICATE FEE OF RS. 130/- ALONG WITH LATE FEE OF RS. 50/- I.E. **TOTAL RS. 180/-** PRIOR TO THE START OF THE CONVOCATION AT THE TIME OF THE COLLECTION OF UTTARIYA AT THE VENUE OF THE CONVOCATION.

D UTTARIYA

The Uttariya (Scarf) will be made available to the candidate(s) by the Kendra on amount of **Rs. 150/-** (non-refundable) in the following manner:-

➤ **1ST BATCH : COLLECTION OF UTTARIYA (SCARF)**

The Uttariya (Scarf) will be made available to the Heads of the Institutions of the participating candidates at 9.00 a.m. on Sunday, 29th December, 2019 at the premises of the hall to the candidate(s) who had paid their amount within the stipulated date for onward distribution to the respective candidate(s).

➤ **2ND BATCH : COLLECTION OF UTTARIYA (SCARF)**

The Uttariya (Scarf) will be made available to the Heads of the Institutions of the participating candidates at 12-30 p.m. on Sunday, 29th December, 2019 at the premises of the hall to the candidate(s) who had paid their amount within the stipulated date for onward distribution to the respective candidate(s).

E TOTAL FEE TO BE PAID BY A CANDIDATE OF BHASKAR/VISHARAD

- I) **BHASKAR CANDIDATES (WITHOUT LATE FEE) RS. 300/- (CERTIFICATE FEE RS. 150 + UTTARIYA FEE RS. 150/-)**
- II) **BHASKAR CANDIDATES (WITH LATE FEE) RS. 350/- (CERTIFICATE FEE RS. 150/- +UTTARIYA FEE RS. 150/- +LATE FEE RS. 50/-)**
- III) **VISHARAD CANDIDATES (WITHOUT LATE FEE) RS. 280/- (CERTIFICATE FEE RS. 130 + UTTARIYA FEE RS. 150/-)**
- IV) **VISHARAD CANDIDATES (WITH LATE FEE) RS. 330/- (CERTIFICATE FEE RS. 130/- +UTTARIYA FEE RS. 150/- +LATE FEE RS. 50/-)**

Note :

- The Centre Superintendents are requested to strictly adhere to these instructions and inform their students accordingly failing which the Kendra will not be held responsible in any way whatsoever on this account.
- No person, other than those on duty, will be allowed to come on the stage including photographer at the time of Convocation to avoid confusion and inconvenience in the smooth conduct of the Convocation.
- **Please inform your Visharad and Bhaskar students 2018-2019 about the convocation failing which the Kendra will not be held responsible in case any student remains uninformed.**

16th GURU M.L. KOSER AWARD CEREMONY 2019

The convocation will be followed by 16TH Guru M.L. Koser award ceremony at **Mahanayak Uttam Mancha 10/1/1, Manohar Pukur Road, Near Jatin Das Park Metro Station, Kolkata 700026 at 6:00 pm onwards.** Padmabhushan Pt. Vishwamohan Bhatt (Legendary Grammy Award winner and inventor of Mohanveena) has very kindly consented to be the Chief Guest of the ceremony and confer the award upon Renowned senior Vocalist Pt. Dinanath Mishra & Tabla Maestro Pt. Gobinda Bose.

The ceremony will be followed by special performances by the Maestros. All centre holders are requested to attend the Convocation, especially, the Award Ceremony being held every year to commemorate the lifelong enormous contribution of our Founder Shri M.L. Koser ji who still is loved by one and all. Please inform all the students to attend the Award Ceremony.

We are looking forward to having your kind cooperation in making the Convocation and the Award Ceremony a great success.

Thanking you,

Yours faithfully



Dr. Shobha Koser
REGISTRAR

To,

All the Principals, Centre Superintendents and In charge of affiliated centres

- CC.: 1. Mohali Main Admn. Office: Sector71, Mohali (Punjab)
Phone 0172-2274829 / 2264511, Fax: 2264556
2. Kolkata Zonal Office: 47/1A, Shyam Pukur Street, Kolkata-700004
Phone 033-25336353 / 25336522
3. Delhi Regional Office: AE-9, Tagore Garden (Opp. Metro Gate No--1), Najafgarh Road,
New Delhi-110027 Phone 011-47038635
4. Odisha Regional Office: 6 Buddha Nagar, Kalpana Square, Bhubaneshwar-751006
Phone: 0674-2312003
5. Patna Regional Office: Flat No.-31, 3rd Floor, Bhawnani Commercial Complex, Near
CDA Building, Rajendra Path, Patna-800001 Phone: 7992408115 / 7250590720
6. Assam Regional Office: Malow Ali Bye Pass, Jorhat-185001 (Assam)
Phone No.: 9435357071



Dr. Shobha Koser

REGISTRAR

CIRCULAR REGARDING ANNUAL EXAMINATION OF THE SESSION 2019-2020

**PRACHEEN KALA KENDRA
SECTOR 35-B, CHANDIGARH**

Ref. No. PKK/EXM/ 2019-2020

Subject :- Collection of Examination Material for the Session 2019-2020

Dear Sir/Madam,

1. You are fully aware that the Theory Examinations for the Annual Session 2019-2020 are being held on **3rd, 4th and 5th January, 2020** the date-sheet of which has already been sent to you.
2. For all the Centres, whose admission forms have been received in time by the Kendra, the examination material is being dispatched by registered parcel to them from the Head Office well in time and in case of non-receipt of the examination, material **upto 26th December, 2019**, they are requested to contact their respective Postal Area Authorities for making personal enquiry as to reasons why they did not receive the examination material and inform the Kendra if required. In case of non receipt of the examination material **upto 29th December 2019**, the centre holders are requested to immediately contact the concerned staff of our Kolkata Zonal Office, situated at **47/1A, Shyampukur Street. Shyambazar Kolkata-700004** to collect the examination material personally or through any authorized person.

Since, at present Kendra is running Regional offices at New Delhi, Patna, Bhubaneswar and Jorhat, the addresses of which are given below, therefore, in case centre holders of these regions do not receive examination material by 29th December, 2019, the centre holders are requested to immediately contact the Regional offices in the above mentioned cities to collect the examination material.

3. However, in case the .affiliated Centres whose admission forms have been received by the Kendra but their examination fees or other dues are still due from them, entirely or partially, no examination material will be sent to them and they are advised to collect the examination material from the Kolkata Zonal Office or Regional offices after paying the dues against cash receipt to be issued by the said zonal/regional offices.
4. It Is made clear to all the affiliates that the Kendra will not be held responsible In any way whatsoever if the examination material is not collected personally from the offices referred to above by the Centre Superintendents/Principals/Hony. Directors etc. of the Centre(s) concerned, in the event of non-receipt of examination material due to postal delays or any other reason whatsoever.
5. Immediately after the conclusion of the Theory examination, the centre holders are required to send the Khatas to the Head Office of the Pracheen Kala Kendra as early as possible without any undue delay and in all probability not later than seven days. However, the Centre Superintendents of the Institutions situated in Kolkata, 24 Parganas, Howrah, Hooghly and the Districts of the West Bengal can deposit their answer-books (Khatas) at the Kolkata Zonal Office of the Kendra or send the same to the Head Office at Chandigarh through registered parcel immediately after the expiry of theory papers.

6. In the similar manner the centre holders of the affiliated centres situated in the states of New Delhi, Bihar, Odisha and Assam can also deposit their answer books in the regional offices of the Kendra as mentioned in this circular or can send the same to the Head office by registered post. The non compliance of this instruction will invite the disciplinary action against the said centre holder/affiliated centre. **All the centre holders of other states/cities are required to send the answer books to the Head Office**
7. While every care has been taken In sending the question papers of each examination to the Institutions where candidates are appearing, however, in case the question paper(s) of any class/subjects found missing, the Centre-Superintendents are advised to immediately contact the Head office Chandigarh for the supply of question paper through electronic means.
8. You are further informed that, as usual, the Kendra will be appointing Inspector(s)/invigilators for the smooth conduct of the Theory examinations and the Centre-Superintendents, etc. are requested to give their fullest co-operation to them. In case the Inspector(s)/Invigilator(s) want, to take delivery of the answer-books (Khatas) personally, the Centre Supdts are requested to hand over the same to the appointed.- Inspector(s)/invigilators under sealed cover, after obtaining prior receipt from the concerned Inspectors/Invigilators. Every Inspector(s)/invigilator(s) so, appointed shall carry an authority letter under the signatures of the Registrar of the Kendra. Please ensure that the Inspector(s)/invigilator(s) are given maximum co-operation.
9. The undersigned along with Secretary of the Kendra shall be available at Kolkata Zonal Office, 47/1A, Shyampukur Street P.O. Shyambazar, Kolkata-700004 from **December 24th to 5th January 2020 for meeting the centre holders and having discussions qua any issues relating to the official work and smooth functioning of the Kendra.**

Kindly acknowledge receipt of this circular.

Thanking you,

Yours faithfully


REGISTRAR

To,

All the Principals, Centre Superintendents and In charge of affiliated centres

- CC.: 1. Mohali Main Admn. Office: Sector71, Mohali (Punjab)
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