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# PRACHEEN KALA KENDRA

## SECTOR-35/B, CHANDIGARH

### IMPORTANT CIRCULAR NO . 2 /2019

PKK/Circular/2019

Dated: 01/04/2019

To

The Centre holders/ Centre Superintendents/Principals/Hony. Secretaries  
of all the affiliated institutions of Pracheen Kala Kendra, Chandigarh.

Subject: **Important instructions including modifications and amendments in the fee structure for Bi-Annual 2019 and Annual 2019-2020 examinations, effective from 1/4/2019 onwards.**

Dear Sir/Madam,

The following are the instructions/modifications in the examination system:-

### INSTRUCTION NO. 1

In view of levy of GST @ 18% from the last year , the expenditure towards the printing and stationary of the entire examination material including the certificates has increased and therefore from the financial year 1/4/2019 onwards, the Kendra has decided to levy nominal certificate fees for the classes from PPI to 4th year. The details are as under:-

Class	Examination Fee	Centre Fee	Form Fee	Certificate Fee
Prarambhik Part-1	135/-	100/-	Rs. 15/-	15/-
Prarambhik Part-2	140/-	110/-	Rs. 15/-	15/-
Bhushan Part-1 (1 <sup>st</sup> Year)	165/-	125/-	Rs. 15/-	15/-
Bhushan Part-2 (2 <sup>nd</sup> Year)	180/-	135/-	Rs. 15/-	15/-
Bhushan Final (3 <sup>rd</sup> Year)	205/-	150/-	Rs. 15/-	15/-
Visharad Part-1 (4 <sup>th</sup> Year)	225/-	160/-	Rs. 15/-	15/-
Visharad Final (5 <sup>th</sup> Year)	300/-	185/-	Rs. 15/-	130/-
Bhaskar Part-1 (6 <sup>th</sup> Year)	570/-	270/-	Rs. 15/-	150/-
Bhaskar Final (7 <sup>th</sup> Year)	750/-	350/-	Rs. 15/-	150/-

The above certificate fees from PPI to Bhaskar Final is required to be deposited along with the examination fee at the time of submission of the examination forms. (There is no revision in examination fee and centre fee). This fees is applicable from Bi-annual /Bhaskar 2019 examinations onwards

It is made clear that without the certificate fees , the examination forms will not be accepted.

Except as above mentioned, the other instructions in the previous circular dated 1/4/2018 remains the same.

### INSTRUCTION NO.2

All the centre holders, Centre Superintendents, Principals, centre in-charges are requested to take care that the examination forms are filled accurately and properly . They are also requested to instruct /direct their students to fill up the examination forms properly with accurate details under their supervision. It is made clear that in case at a later stage before or after the examination or any time after the declaration of result, if it is found out that the particulars of any students given in the examination forms are not correct or some material information has been concealed , the examination form /result of the said student shall be cancelled and there will be no refund of examination fees/form fee/certificate fees

P.T.O.

### **INSTRUCTION NO. 3**

In case it is found out that a student has appeared in the examination against the Rules and Regulations (Examinations) of the Kendra , the candidature of the said candidate shall also be cancelled and there will be no refund of the fees.

### **INSTRUCTION NO. 4**

**In order to enhance online monetary transactions , Kendra requests all the centre holders to try to deposit affiliation fee, examination fee, form fee, certificate fee etc. through RTGS/NEFT in the bank account of the Kendra and immediately sent the entire information i.e details of centre, forms , purpose of deposit along with slip/challan with transaction number at the main email id of the Kendra: pracheenkalakendra@gmail.com with a copy to the account branch email id: accpracheen@gmail.com**

**The bank account details of the Kendra are as under:**

Name of the Bank : United Bank of India, Sector-17 Branch , Chandigarh  
Account name : Pracheen Kala Kendra  
Account Number : 0537210004593  
IFSC Code : UTBI0CDH717

### **INSTRUCTION NO. 5**

**Revision of PKK Uttraiya/scroll fee,**

**The fee /charges of Uttraiya/scroll of PKK given to the students at the time of Convocation has been revised to Rs. 150/- per Uttraiya/scroll. This fee is charged from the students who attend the convocation and is non-refundable.**

### **INSTRUCTION NO. 6**

**As the Kendra is working on the pattern of “Go-Green”, therefore, Kendra intends to send results and other important information online at the email ids of the centre holders , therefore, all the centre holders are requested to submit their email ids along with the updated mobile numbers having whatsapp so that all the important information can be given to them online without any loss of time and saving paper. This information can be submitted to the Kendra by post , through email or through telephone.**

### **INSTRUCTION NO. 7**

Kendra wants to pay TADA as early as possible and therefore Practical Examiners are being requested time in again to submit their bank details with TADA bills but it has been noticed that most of the centre holders have still not submitted required bank details for the payment of TADA. The Practical Examiners are again requested to submit the following details .

- (i) Name of the Account holder:-
- (ii) Name of the Bank and Address:-
- (iii) Account Number:-
- (iv) IFSC code:-

### **IMPORTANT NOTE.**

Since it has been found out that in many cases there are variations/errors in the names/account number, IFSC code etc sent by the examiners which causes problems /delay in deposit of the amount, therefore, it is requested that along with above mentioned bank details , a **photocopy of the first page of the pass book and a photocopy of the cancelled cheque must be sent with TA/DA bill to the Kendra by post or by email.**

## **INSTRUCTION NO. 8**

### **Centralization of Bhaskar examinations 2019 onwards for the states of Bihar and Jharkhand.**

All the centre holders / Centre Superintendents etc are hereby informed that the Bhaskar Examination in the state of Bihar & Jharkhand have been centralized and from this year onwards Bhaskar Examination for the state of Bihar shall be held at Patna and for the state of Jharkhand at Ranchi, under the direct supervision of the Kendra. It is however submitted that as a special case Bhaskar Fine Arts examinations shall also be held at Sahibganj (Jharkhand). The places of examination shall be informed later on.

## **INSTRUCTION NO. 9**

### **The 47<sup>th</sup> Annual Convocation at Kolkata on Sunday, December 29<sup>th</sup>, 2019.**

The 47<sup>th</sup> Annual Convocation of the successful students of Visharad final (5<sup>th</sup> year) & Bhaskar final (7<sup>th</sup> year) belonging to the states of Assam, Bihar, Jharkhand, Tripura, West Bengal and other North-East states will be held on Sunday, December 29<sup>th</sup>, 2019.

## **INSTRUCTION NO. 10**

### **The 10<sup>th</sup> Annual Convocation for the state of Odisha at Bhubaneswar on Sunday, January 12, 2020.**

10<sup>th</sup> Annual Convocation of the successful students of Visharad final (5<sup>th</sup> year) & Bhaskar final (7<sup>th</sup> year) belonging to the states of Odisha will be held on Sunday, January 12, 2020 .

## **INSTRUCTION NO. 11**

### **Dates of Examinations for Bi-Annual 2019, Bhaskar 2019 and Annual 2019-2020.**

The dates for the Bi-Annual 2019, Bhaskar 2019 and Annual 2019-2020 Examinations are as under and detailed date-sheet will follow. Please let us know number of forms you will be requiring for your premier institution so that needful could be done accordingly:-

<b>Examination Session</b>	<b>Dates</b>
Bi-Annual 2019	August 17 and August 18, 2019
Bhaskar 2019	September 1 <sup>st</sup> , 2019
Annual 2019-2020	January 3 <sup>rd</sup> , January 4 <sup>th</sup> & January 5 <sup>th</sup> , 2020

The last dates for the submission of admission forms of the Bi-Annual & Bhaskar examinations 2019 and Annual examination session 2019-2020 have been fixed as under:-

#### **Bi-Annual examinations 2019**

Without late fee up to	<b>30.06.2019</b>
With late fee of Rs.15/- each form up to	<b>15.07.2019</b>
With late fee of Rs.20/- each form up to	<b>30.07.2019</b>

#### **Bhaskar examinations 2019**

Without late fee up to	<b>15.07.2019</b>
With late fee of Rs.15/- each form up to	<b>30.07.2019</b>
With late fee of Rs.25/- each form up to	<b>01.08.2019</b>

**Annual examinations 2019-2020**

Without late fee up to	<b>30.11.2019</b>
With late fee of Rs.15/- each form up to	<b>15.12.2019</b>
With late fee of Rs. 20/- each form up to	<b>30.12.2019</b>

No admission form(s) will be accepted without the late fees as and wherever applicable. Also no examination forms shall be accepted after these dates unless there is a sufficient or exceptional cause for the delay and special permission is sought from the Registrar or other authorized official of the Pracheen Kala Kendra.

**INSTRUCTION NO. 12**

**It has been noticed that the students are not following the prescribed dress code during the convocation which is a serious issue and therefore all the centre holders are requested to inform their students to strictly follow the prescribed dress code which is as under:-**

**Male - White Dhoti/White Pyjama with White Shirt and Uttariya (scarf).**

**Female- White Saree with Red Border with Red Blouse and Uttariya (scarf)**


**MOST IMPORTANT INSTRUCTION**

It has been noticed that many centre holders /in-charge /Principals are not taking the Visharad and Bhaskar certificates for the last more than ten years which are lying with the Kendra and are consuming lot of space in the premises of the Kendra. Through this circular, a notice cum request is being issued to all the centre in-charge/superintendents./ Principals to collect the certificates from the Head office, Chandigarh within one year from the date of this notice, failing which all the certificates shall be destroyed and thereafter the certificate on request shall be issued after payment of double the charges of certificate fee.

**IMPORTANT NOTE:**

**All the important instructions of previous circulars which are not revised or modified by this circular remain and are applicable as it is.**

**All the centre holders are requested to please comply with the above important instructions.**

With regards,  
  
Registrar