



CIRCULAR FOR 46TH ANNUAL CONVOCATION

PRACHEEN KALA KENDRA
HEAD OFFICE: SECTOR-35/B, CHANDIGARH

Ref. No. PKK/Conv/Cir/2017-2018

20/11/2018

Subject :- 46th Annual Convocation of the successful students of Visharad Final (5th year) and Bhaskar Final (7th year) of the session 2017-2018 of Kolkata, Howrah, 24 Parganas, Hooghly, Districts of West Bengal, Assam, Odisha, Tripura and other North-East states.

Dear Sir/Madam,

The Annual Convocation of the successful candidates of Visharad Final and Bhaskar Final, session 2017-2018 of the above-mentioned areas will be held on **Sunday, 6th January, 2019 from 10:00 a.m. onwards at Mahanayak Uttam Mancha 10/1/1, Manoharpukur Road, Near Jatin Das Park, Metro Station, Kolkata 700026.**

The Hon'ble Chief Guest for the convocation is yet to be confirmed. Sh. Bivash Chakraborty (renowned Natyaakar) will deliver the keynote address and Sh. Pradip Ghosh (Famous Recitor) will be felicitated with Life time achievement Award, Dr. Mahua Das (President of West Bengal Council of Higher Education) and Shri Debasish Bhattacharjee (Senior Journalist Ananda Bazar), will be felicitated for their outstanding contribution in their respective field. Sh. Pinakpani Ghosh (Ebela, ABC Group) will be felicitated with Prodyot Bhadra Award.

The convocation will be held in a single session from 10:00 am to 3 :00 pm in the following manner:-

INAUGURAL SESSION (1ST BATCH)

The opening Session of 1st Batch of students will be held on 6th January, 2019 at 10:00 A.M. onwards, where successful students of **24 Parganas, Hooghly, Districts of West Bengal,**

CONCLUDING SESSION (2ND BATCH)

Assam, Odisha, Tripura and other North-East States along with meritorious candidates of Visharad final & Bhaskar final of all the centres, will be awarded their certificates and diplomas.

The second Session will start after the conclusion of the opening session and in this session, the successful candidates of **Kolkata & Howrah** centres will be awarded their certificates and diplomas.

NOTE:- Please note that there will be no break or gap between the two sessions and second session will continue after the first session.

The dress code of the Convocation will be as under:-

Male - White Dhoti/White Pyjama with White Kurta and Uttariya (scarf).

Female- White Saree with Red Border with Red Blouse and Uttariya (scarf)

NOTE:- ALL THE PRINCIPALS /CENTRE'S INCHARGE ARE REQUESTD TO MAKE SURE THAT THE ABOVE MENTIONED DRESS CODE IS STRICTLY COMPLIED WITH. No Candidate shall Be Permitted To Attend The Convocation without the above mentioned dress code.

The Uttariya (Scarf) will be made available to the candidate(s) by the Kendra for an amount of Rs.120/- (non-refundable). The candidate shall have to pay prescribed fee of Rs. 150/- (Rupees One Hundred and fifty only),for Bhaskar diplomas and Rs. 130/- (Rs. One hundred and thirty only) for Visharad Diploma, whether the candidate attends the convocation or not.

THEREFORE, A CANDIDATE WILL HAVE TO DEPOSIT A TOTAL AMOUNT OF RS. 250/- FOR VISHARAD FINAL CERTIFICATE WITH UTTARIYA AND RS. 270/- FOR BHASKAR FINAL CERTIFICATE WITH UTTARIYA.

THE PRINCIPALS/CENTRE INCHARGE/CENTRE SUPERINTENDENTS OF AFFILITED INSTITUTION(S) ARE REQUESTED TO PROVIDE THE LIST OF THE STUDENTS INTENDING TO ATTEND THE CONVOCATION WITH THEIR ROLL NOS., SESSION AND NAME BY REGISTERED POST, ALONGWITH THEIR FEES THROUGH BANK DRAFT/MONEY ORDER DRAWN IN FAVOUR OF REGISTRAR, PRACHEEN KALA KENDRA, PAYABLE AT CHANDIGARH NOT LATER THAN DECEMBER 20TH, 2018 AT THE FOLLOWING ADDRESS:-

Pracheen Kala Kendra, 47/1A, Shyampukur Street, P.O. Shyambazar, Kolkata 700004 (Tel 033-25336353)

Note :

- No amount will be received on the Convocation day at the hall on this account under any circumstances.
- Due to emergency, if a candidate deposits Convocation fee at the hall on the Convocation day, penalty of Rs. 50/- will be charged from him/her.
- The Centre Superintendents are requested to strictly adhere to these instructions and inform their students accordingly failing which the Kendra will not be held responsible in any way whatsoever on this account.
- No person, other than those on duty, will be allowed to come on the stage including photographer at the time of Convocation to avoid confusion and inconvenience in the smooth conduct of the Convocation.

1ST BATCH (OPENING SESSION) : COLLECTION OF UTTARIYA (SCARF)

The Uttariya (Scarf) will be made available to the Heads of the Institutions of the participating candidates at 9.00 a.m. on Sunday, 6th January , 2019 at the premises of the hall to the candidate(s) who had paid their amount within the stipulated date for onward distribution to the respective candidate(s).

2ND BATCH (CONCLUDING SESSION) : COLLECTION OF UTTARIYA (SCARF)

The Uttariya (Scarf) will be made available to the Heads of the Institutions of the participating candidates at 12-30 p.m. on Sunday, 6th January , 2019 at the premises of the hall to the candidate(s) who had paid their amount within the stipulated date for onward distribution to the respective candidate(s).

Please inform your Visharad and Bhaskar students 2017-2018 about the convocation failing which the Kendra will not be held responsible in case any student remains uninformed.

We are looking forward to having your kind cooperation in making the Convocation a huge success.

Thanking you,

Yours faithfully



Dr. Shobha Koser
REGISTRAR

To,

All the Principals, Centre Superintendents and Incharge of affiliated centres

- CC.:
1. The Assistant Registrar of Pracheen Kala Kendra 47/1A, Shyampukur Street, P.O. Shyambazar, Kolkata -700004/
 2. The office Incharge, Pracheen Kala Kendra, 6 Buddha nagar, Kalpana Square, Bhubaneswar-751006
 3. The Office Incharge, AE-9, Tagore Garden, Opposite Metro gate No. 1, Najafgarh Road, New Delhi-110027
 4. The Regional Coordinator, Patna Regional office , 33-34, Ved Nagar (Near Krishan Public School, Om Sai Kripa, Rukunpura, Bailey Road , Patna.
 5. The Regional Coordinator, Regional Office, North Estate, Malow Ali Bypass , Jorhat-785001, Assam

Skosan .

Dr. Shobha Koser

REGISTRAR

CIRCULAR REGARDING ANNUAL EXAMINATION OF THE SESSION 2018-2019

PRACHEEN KALA KENDRA
HEAD OFFICE: SECTOR 35-B, CHANDIGARH

Ref. No. PKK/EXM/ 2018-2019

Subject :- Collection of Examination Material for the Session 2018-2019

Dear Sir/Madam,

You are fully aware that the Theory Examinations for the Annual Session 2018-2019 are being held on 28th, 29th & 30th December 2018, the date-sheet of which has already been sent to you.

2. For all the Centres, whose admission forms have been received in time by the Kendra, the examination material is being dispatched by registered parcel to them from the Head Office well in time and they are requested to contact their respective Postal Area Authorities for making personal enquiry in case of non-receipt of the examination material by them upto 20th December, 2018. If after the expiry of this date i.e. 20th December, 2018 they do not get the examination material, they are requested to get in touch immediately with our Kolkata ..Zonal Office, situated at **47/1A, Shyampukur Street. Shyambazar Kolkata-700004** in person, and not to Chandigarh Office, so as to arrange to collect the examination material personally or by special messenger.

3. However, in case the .affiliated Centres whose admission forms have been received by the Kendra but their examination fees are still due from them, entirely or partially, no examination material is being sent to them and they are advised to collect the examination material from the Kolkata Zonal Office after paying the dues against cash receipt to be issued by the Kolkata Zonal Office.

4. It is made clear to all the affiliates that the Kendra will not be held responsible in any way whatsoever if the examination material is not collected personally from the place referred to above by the Centre Superintendents/Principals/Incharge etc. of the Centre(s) concerned, in the event of non-receipt of examination material due to postal delays or any other reason whatsoever.

5. It is further brought to the kind notice of all the Centre-Superintendents/Principal(s)/Incharge etc. that they have to deposit the answer books (Khatas) of their students at the place from where they collected the examination Material, immediately after the conclusion of the theory papers, failing which it will tantamount to disciplinary action against defaulters, as deemed fit under the rules of the Kendra.

6. The Centre Superintendents of the Institutions situated in Kolkata, 24 Parganas, Howrah, Hooghly and the Districts of the West Bengal, however, can deposit their answer-books (Khatas) at the Kolkata Zonal Office of the Kendra or send the same to the Head Office at Chandigarh through registered parcel immediately after the expiry of theory papers.

7. The Centre Supdts. of the Institutions situated in Assam, Bihar, Jharkhand, and Tripura etc. should, however, send their answer books through registered parcel immediately after the expiry of theory papers, directly to the Head Office of Pracheen Kala Kendra, Sector 35-B, Chandigarh.

8. The Centre Supdts. of the Institutions situated In Odisha state should, however, send their answer books through registered parcel immediately after the expiry of theory papers, directly to the Regional office of Pracheen Kala Kendra at 6 Buddha Nagar, Kalpana Square, Bhubaneswar-751006.

P.T.O.

9. While every care has been taken In sending the question papers of each examination to the Institutions where candidates are appearing, however, in case the question paper(s) of any class/subject is found missing, the Centre-Superintendents are immediately required to contact the Head office or the Kolkata Zonal Office or any other regional office of the Kendra as convenient so that the said question paper is immediately made available either on email or whats-app.

10. It is further informed that, as usual, the Kendra will be appointing Inspector(s)/Invigilators for the smooth conduct of the Theory examinations and the Centre-Superintendents, etc. are requested to give their fullest co-operation to them. In case the Inspector(s)/Invigilator (s) want to take delivery of the answer-books (Khatas) personally, the Centre Supdts are requested to hand over the same to them under sealed cover, after obtaining prior receipt from the concerned Inspectors/Invigilators. Every Inspector/Invigilator so, appointed shall carry an authority letter under the signatures of the Registrar of the Kendra. Please ensure that the Inspectors/Invigilators are given maximum co-operation.

11. The undersigned along with the Secretary of the Kendra shall be available at Kolkata Zonal Office, 47/1A, Shyampukur Street P.O. Shyambazar, Kolkata-700004 from **December 24, 2018 to January 6, 2019** for discussions with the Centre Supdts/ Principals regarding working of the Kendra and any issue relating to their institution.

Kindly acknowledge receipt of this circular.

Thanking you,

Yours faithfully


REGISTRAR

To,

All the Principals, Centre Superintendents and Incharge of affiliated centres

- CC.:
1. The Assistant Registrar of Pracheen Kala Kendra 47/1A, Shyampukur Street, P.O. Shyambazar, Kolkata -700004/
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